

ACADEMIC DISHONESTY

STU's community is expected to maintain high personal standards of Academic Honesty and to uphold Academic Honesty in its activities. At STU, **Academic Dishonesty** is considered an act by which a student seeks to reap benefit from another individual's intellectual or artistic work, uses materials unauthorized by STU, or fabricates information in any academic assignment. This includes (but is not limited to):

- Plagiarism: using someone else's work, ideas, or words without attribution. It may also involve misrepresenting the sources that were used. The plagiarism issue applies to any job, including exams, papers, other writings, and IT, artistic, photographic, or video-related works
- Assisting or receiving assistance in any test or examination
- Impeding or damaging the academic work of another student
- Submitting material from books, internet sites, or articles without including bibliographic references or proper citations
- Editing or revising works for others or allowing one's work to be edited or altered by others
- Submitting the same work in more than one course without all the instructors' consent
- Acting as an accomplice to other students in any of the above acts
- Deliberate falsification of data or distortion of supporting documentation for coursework or other academic activity
- Copyright violations

Each faculty member will promptly report cases of suspected academic dishonesty to the Academic Standards Committee. By so doing, an instructor does not relinquish the right to assign the student a grade consistent with the grading policy and academic dishonesty statement contained in the University Catalog.

After consultation with the instructor, the Academic Standards Committee may recommend that the instructor handle the situation solely as a classroom issue, that a letter of concern is sent to the student, and that the case be officially referred to the office so that formal hearing procedures can be initiated.

Any student referred to the Academic Standards Committee for academic misconduct is entitled to notice of charges being made against them and a full hearing. Both the student and teacher must document their allegations and refutations in writing and include supporting material (i.e., copies of the student's work, copies of other materials used but not referenced in the student's work, etc.) relevant to the case. If suspension or dismissal is recommended, the student is further entitled to an appeal procedure and will not be suspended or dismissed from the University while appeals are in process.

The Office of the Registrar has available a written statement of policy assuring fair consideration of students in cases of alleged academic dishonesty, specified hearing procedures, possible sanctions, and routes for appeal of decisions.